

December 2, 2014

City Council met in Regular Session at 7:00 p.m. on the above date with Mayor Mel Hursey presiding. The roll was called showing the following members of the City Council present:

Present: Bob Richmond, Pat Honeywell, Shawn Osbahr, and Karen Schlueter.

Also present: Clint Fichter, Neil Gross, Eric Wendt, Brad Blum, Marlene Seitz, Ron Goodside, and Mike Jorgenson.

On motion by Osbahr, 2nd by Richmond, the December 2, 2014 agenda was approved with the addition of the Christmas Bonuses and the Shelby Vet Clinic. Roll call: All ayes; motion carried.

Mayor Hursey asked if there were any conflicts of interest; there were none.

Deputy Neil Gross was present for the Sheriff's report. Neil reported that there haven't been any issues with the DSI, only one call this past month and no other items to report.

On motion by Schlueter and seconded by Richmond, the following items contained in the Consent Agenda were approved and adopted:

- a. Minutes of the 11/04/14 & 11/18/14 Council meeting.
- b. Approve Bills
- c. Special Event Newts

On motion by Osbahr 2nd by Richmond, the Danko bill for the Fire Dept., Invoice 62411, was approved and will be paid when the correction has been made to it by Danko. The amount is \$5202.14, and the Fire Dept. is expecting \$200 to be taken off of that amount. Roll call: All ayes; motion carried.

Due to a recent audit, the council discussed with members of City groups and departments, which the City will need to maintain the finances of these said groups and departments and approve all expenditures in order to comply with the Auditors recommendations and Iowa law. Per recent audit "the Auditor of State recommends that the city clerk perform accounting and reporting requirements. It is generally more efficient and the city clerk is bonded and insured in the event of financial impropriety. In addition, the city typically has established the internal controls to ensure proper accountability and compliance with local, state, and federal requirements." The council would like this done in January of 2015; the groups will meet again to discuss the new process.

On motion by Osbahr, 2nd by Schlueter, the Payment Request #5 for McCarthy was approved. Roll call: All ayes; motion carried.

On motion by Schlueter, 2nd by Osbahr, Resolution No 12-2-14, Resolution Authorizing an advance from Line of Credit Agreement for the amount of \$30,246.10 was approved. Roll call: All ayes; motion carried.

On motion by Schlueter, 2nd by Osbahr, the offer to purchase property at 601 West Street was approved, but not to exceed \$13,000. Roll call: All ayes; motion carried.

On motion by Osbahr, 2nd by Richmond, a Christmas bonus, not to exceed the amount of \$1000 was suggested for city employees. Roll call: Richmond – Yes, Osbahr- Yes, Honeywell- No, Schlueter-No, motion failed.

Council person Schlueter would like to put Christmas Bonuses and Comp Policy on agenda for Dec. 16th, 2014.

Mayor Hursey presented a request from the Shelby Vet Clinic for financial help with some of their sewer improvements. The council agreed that they would like to help, and requested an amount from the Vet Clinic.

Mel Hursey, Mayor

Chris Martin, City Clerk

